Job Description

**Department:** Behavior Health Department  
**Job Title:** Psychiatric Behavior Health Nurse Practitioner  
**Reports to:** CMO

**Job Purpose:** The Psychiatric Behavior Health Nurse Practitioner at HJMC will be responsible for providing treatment for patients with psychiatric illnesses in a primary care setting. Treatment includes assessing, planning, implementing, coordinating and evaluating the patient care among a multi-disciplinary team. They will communicate with medical providers and work together in an integrated medical behavioral health model to improve the clinical outcomes for a population of patients with acute and chronic health and behavioral health conditions. To utilize technology systems and data effectively to integrate into the primary care practice.

**Essential Duties and Responsibilities:**
- Identifies patient mental health problems and prescribes treatment.
- Implements mental health services utilizing therapeutic regimens.
- Provides mental health education to patients, healthcare and medical staff.
- Provide health/behavioral health assessment (including differential diagnoses, prognosis), treatment recommendations and treatment planning for patients across program types.
- Provide medication management for patients on medication and intermittent reassessment (as needed) for those assessed (but not on medication). Medication provision includes the direct delivery of injectables.
- Provide counseling, brief therapy, psychoeducation about health/behavioral health and other care for patients as planned by the treatment team and to support the treatment plan of the client. Participate in case reviews and contribute to treatment planning goal setting.
- Provide consultations to non-medical staff on complex cases.
- Participate with The HJMC interdisciplinary team to provide mental health care recommendations for patients.
- Consult with primary care provider, substance abuse counselor, care coordinator, behavior health consultant, and other mental health professionals as needed.
- Maintain professional behavior and relationships with HJMC staff and referral resources.
- Participate in activities that promote professional development and use clinical/educational research to enhance therapy services.
- Support and follow the policies and procedures of HJMC.
- Attend staff meetings, provider meetings and other meeting as required.
- Perform general administrative/office duties as required, including but not limited to copying and filing documents, preparing, documents, answering phone, faxing information, entering data, maintaining office cleanliness, etc.
- Fill out and maintain patient-related paperwork, including federal- and state-mandated forms.
- Provide crisis intervention, emotional support, resources and referrals as needed.
Position Requirements

Qualification: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

- Bachelor’s degree in nursing and a nurse practitioner master’s degree with focus on psychiatric nursing
- Three to five years’ clinical experience preferred
- Must have fluency in documenting into an electronic medical record
- Must have active CPR and First Aid certifications
- Strong project management skills, including complex projects resulting in measurable program growth
- Excellent communication skills
- Possess a valid fingerprint clearance card and have a recent tuberculosis test on file
- Superior analytical and problem solving abilities required

HIPAA Statement:
The incumbent will have access to the patient records. Professional and confidentiality must be maintained at all times.

This is an exempt position and the incumbent will be expected to work a minimal of 40 hours a week with evening hours.

Statement of Receipt:
I have read the job description and understand that my overall work performance evaluation will be based on my ability to carry out these duties in line with stated performance criteria.

Employee Signature: ___________________________ Date: _______________